I. Chief Executive Officer Update:

- Agency Finances are (still) going well. We have no issues with making payments to vendors on time, and cash flow is not limited due to access to funds.
- We have received our Head Start CLASS Scores AND FA2 Federal Review Scores.
  - Our CLASS Scores were VERY GOOD, with all three domains scoring above the median (a score of 7 is the max for all domains; as you can see below, last year 3.65 was the top 10% in the nation for Instructional Support, and we scored a 3.722(!)*

<table>
<thead>
<tr>
<th>Domain</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emotional Support</td>
<td>6.2750</td>
</tr>
<tr>
<td>Classroom Organization</td>
<td>6.0778</td>
</tr>
<tr>
<td>Instructional Support</td>
<td>3.7222</td>
</tr>
</tbody>
</table>

  - Our FA2 Federal Review resulted in NO FINDINGS for the Head Start/Early Head Start Programs- we are extremely proud of the program and hard work of the staff to have such a great outcome in both reviews!!!
  - The Harrison Community Services Building and Training Center has gotten new signage, and the space has really become an asset for the community and agency (and as you can tell from the sign we have been there one year this month!!!)

* the 2017-18 CLASS National scores have not been released to date.
II. **Child Development** (ABC Pre-K, Head Start, & Early Head Start):

A. **Child Development Director (Richard T. Atkinson):**

The end of the school year is looming, and we are working hard to insure that all families, children and teachers are prepared to end out the year on a high note.

This past year included lots of upgrades to our outdoor playgrounds and spaces; we are hopeful we will have resources soon to upgrade the inside of centers, upgrade technology and add additional materials & supplies over the summer months to begin the next school year in even better position to present families and children with top-notch locations and learning opportunities.

More to come(!)

RTA
B. Arkansas Better Chance Pre-K Program:

*March 2019 ABC Class Attendance - Monthly Avg. = 84.88%*

**Fully Enrolled with 50 students**

![Attendance Report]

**CACFP USDA FOOD CLAIM SUMMARY - February 2019**

<table>
<thead>
<tr>
<th>Meal Type</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>693</td>
</tr>
<tr>
<td>Lunch</td>
<td>681</td>
</tr>
<tr>
<td>Snacks</td>
<td>678</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,513.07</strong></td>
</tr>
</tbody>
</table>

C. Head Start & Early Head Start:

a. **Program Manager/ Education Coordinator (Ryan Clayborn):**

- An in-service training took place for every OOI Early Childhood location in the month of March 2019. The training included topics in education, licensing, and parent involvement as well as the overall topic of continuing to improve as an agency!
- Created the March Teaching Newsletter that included information about Higher Order Thinking Skills, communication, nutrition, and licensing.
- All Coordinating Staff have updated their goals updated for the month of March. These goals are in addition to their everyday duties.
- I reviewed all Lesson Plans for the month of March and reviewed and documented all required educational records for all programs (Records Check).
The Boone County Imagination Library met on April 2nd and is currently providing books to 1,101 children in Boone County.

Eight teaching staff, the Mental Health Coordinator and I are attending the monthly REACH trainings in March. These trainings focus on socio-emotional strategies in the classroom. Each month there is a new session.

Teaching staff Professional Development Plans are being reviewed and linked their evaluations.

A new evaluation for teaching staff was created by program administrative staff. The new form will make evaluation shorter and more informative for staff.

I assisted the CEO in completing a new special grant request that would provide funds to provide updates to classrooms and facilities and technology.

Spent quite a bit of time preparing for the education training for the in-service was held in March. There were seven different trainings scheduled during the month(!)

I am working to complete the Head Start Program Performance Standards (HSPPS) Guide that shows how our program meets all the standards.

b. **Mental Health (Tawnya Akins):**

The REACH training is still ongoing every month- we have received good feedback from those attending about how helpful it is and supports their classrooms and interactions with the children.

I have been meeting with parents as needed to help children to improve negative behaviors in the classroom.

I am currently attending a week-long online conference called “Challenging Behaviors”. This includes education on 3 different topics per day.

Helping out in classrooms (when needed) to give teachers a break.

Consistently sending out Social/Emotional resources to teaching staff as needed.
c. Health and Nutrition (Sharon Burnett):

CACFP USDA FOOD CLAIM SUMMARY - February 2019: $27,847.28

<table>
<thead>
<tr>
<th></th>
<th>Head Start</th>
<th>Early Head Start</th>
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</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>3,749</td>
<td>669</td>
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<tr>
<td>Lunch</td>
<td>3,882</td>
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<td>Snacks</td>
<td>3,531</td>
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<td>Total</td>
<td>$23,648.89</td>
<td>$4,198.39</td>
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</table>

HEALTH OUTCOMES:

<table>
<thead>
<tr>
<th>Head Start</th>
<th>Early Head Start:</th>
<th>Status</th>
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<tbody>
<tr>
<td>95%</td>
<td>92%</td>
<td>Completed Dental Exams</td>
</tr>
<tr>
<td>95%</td>
<td>96%</td>
<td>Completed Lead Testing</td>
</tr>
<tr>
<td>97%</td>
<td>96%</td>
<td>Completed Physical Exams (“Well Child” for EHS)</td>
</tr>
<tr>
<td>98%</td>
<td>96%</td>
<td>Completed Immunizations</td>
</tr>
</tbody>
</table>

3 / 2 Parents applied for immunization waiver from ADH

MARCH 2019 Update:

- Completed Lead Screens for new children at Mountain Home EHS.
- Submitted CACFP Reimbursement for February 2019 & completed CACFP Food Monitoring Reviews for Harrison EHS/Harrison ABC.
- Attended Ark. Head Start Assoc. Institute, Staff Class and Board of Directors meetings on March 27 & 28.
- Attended a webinar titled- “Reading Food Labels”.

d. ERSEA & Family and Community Partnerships (Terri Beard):

- **ENROLLMENT UPDATE:** At the end of March we had **261 Head Start children** enrolled and **48 Early Head Start Children** for a total of 309. **We are fully enrolled.**
- **HS/EHS ATTENDANCE UPDATE:** We are at **84.14%** Average Daily Attendance ("ADA") in Head Start Pre-K & **80.97%** ADA in Early Head Start, as there were many illness-related absences so we are within the regulations (85% minimum.)

### Ozark Opportunities Inc. HS/EHS

#### 2301 - Average Daily Attendance


#### Clinton Early Head Start
- Present: 166
- Absent: 74
- Neither: 0
- ADA: 15.00 (avg)
- Count: 11.07
- % Attendance: 69.17%
- Funded Enrollment: 16
- Status: 69.17%

#### Harrison Early Head Start
- Present: 198
- Absent: 47
- Neither: 9
- ADA: 16.00 (avg)
- Count: 12.38
- % Attendance: 77.34%
- Funded Enrollment: 16
- Status: 80.82%

#### Mtn. Home Early Head Start
- Present: 236
- Absent: 20
- Neither: 0
- ADA: 16.00 (avg)
- Count: 14.76
- % Attendance: 92.19%
- Funded Enrollment: 16
- Status: 92.19%

#### Total
- Present: 600
- Absent: 141
- Neither: 9
- ADA: 15.67 (avg)
- Count: 38.21
- % Attendance: 79.75%
- Funded Enrollment: 48
- Status: 47.31
- Health/Excused: 80.97%

---

#### 4/1/2019 2:40 PM

#### Ozark Opportunities Inc. HS/EHS

#### 2301 - Average Daily Attendance


#### Bruno Pyatt
- Present: 197
- Absent: 30
- Neither: 9
- ADA: 15.00 (avg)
- Count: 13.13
- % Attendance: 87.56%
- Funded Enrollment: 15
- Status: 86.73%

#### Cotter Head Start
- Present: 177
- Absent: 67
- Neither: 11
- ADA: 16.00 (avg)
- Count: 11.06
- % Attendance: 68.14%
- Funded Enrollment: 16
- Status: 72.54%

#### Harrison
- Present: 991
- Absent: 167
- Neither: 22
- ADA: 16.00 (avg)
- Count: 61.94
- % Attendance: 77.42%
- Funded Enrollment: 80
- Status: 83.13%

#### Jasper Head Start
- Present: 106
- Absent: 25
- Neither: 4
- ADA: 15.00 (avg)
- Count: 13.07
- % Attendance: 87.11%
- Funded Enrollment: 15
- Status: 88.90%

#### Mountain Home I
- Present: 221
- Absent: 32
- Neither: 1
- ADA: 16.00 (avg)
- Count: 13.01
- % Attendance: 80.33%
- Funded Enrollment: 16
- Status: 87.35%

#### Mountain Home II
- Present: 217
- Absent: 22
- Neither: 1
- ADA: 16.00 (avg)
- Count: 13.56
- % Attendance: 84.77%
- Funded Enrollment: 16
- Status: 90.79%

#### Mountain Home IV
- Present: 194
- Absent: 37
- Neither: 1
- ADA: 16.00 (avg)
- Count: 12.12
- % Attendance: 75.76%
- Funded Enrollment: 16
- Status: 83.93%

#### Norfork
- Present: 221
- Absent: 10
- Neither: 0
- ADA: 16.00 (avg)
- Count: 13.81
- % Attendance: 80.33%
- Funded Enrollment: 16
- Status: 84.92%

#### Shirley Head Start
- Present: 188
- Absent: 50
- Neither: 0
- ADA: 14.00 (avg)
- Count: 12.00
- % Attendance: 93.31%
- Funded Enrollment: 13
- Status: 97.08%

#### St. Joe Head Start
- Present: 140
- Absent: 60
- Neither: 16
- ADA: 15.00 (avg)
- Count: 9.33
- % Attendance: 71.79%
- Funded Enrollment: 13
- Status: 86.99%

#### Valley Springs
- Present: 199
- Absent: 41
- Neither: 0
- ADA: 15.00 (avg)
- Count: 13.27
- % Attendance: 84.41%
- Funded Enrollment: 16
- Status: 89.92%

#### Western Grove Head Start
- Present: 218
- Absent: 22
- Neither: 0
- ADA: 15.00 (avg)
- Count: 14.53
- % Attendance: 95.89%
- Funded Enrollment: 16
- Status: 90.83%

#### Yellville-Summit
- Present: 192
- Absent: 28
- Neither: 5
- ADA: 15.00 (avg)
- Count: 12.80
- % Attendance: 95.33%
- Funded Enrollment: 15
- Status: 87.27%

#### Total
- Present: 3,331
- Absent: 626
- Neither: 70
- ADA: 15.53 (avg)
- Count: 214.43
- % Attendance: 82.00%
- Funded Enrollment: 261
- Status: 84.44%

#### Report Totals
- Present: 3,331
- Absent: 626
- Neither: 70
- ADA: 15.53 (avg)
- Count: 214.43
- % Attendance: 82.00%
- Funded Enrollment: 261
- Status: 84.44%
e. **Disabilities & Center Supervisor (Patricia Murray):**

- End of year IEP and IFSP conferences are currently taking place at all centers.
- New enrollees will be screened before the end of the year.

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<thead>
<tr>
<th>Children</th>
<th>IEP / IFSPs Due</th>
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<tr>
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<td>Past Due</td>
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<tr>
<td></td>
<td>Next 30 days</td>
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<tr>
<td></td>
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<table>
<thead>
<tr>
<th>Children</th>
<th>Primary Disability</th>
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<tbody>
<tr>
<td></td>
<td>Non-categorical/developmental</td>
</tr>
<tr>
<td></td>
<td>Speech or language impairment</td>
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```
<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Past Due</td>
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<tr>
<td></td>
<td>Next 30 days</td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
<td>Non-categorical/developmental</td>
</tr>
<tr>
<td></td>
<td>Speech or language impairment</td>
</tr>
</tbody>
</table>

f. **Licensing/ Safety & Facilities (Harley Thompson):**

- Completed all components of Director’s Orientation offered through Arkansas State University Childhood Services. Will be working towards further accreditation through this program as part of professional development goals.
- Reviewed information regarding AR Minimum Licensing Standards, active supervision, and mandated reporting with classroom staff during a series of six in-service training sessions held throughout March at various OOI locations.
- Participated in OOI’s Community Needs Assessment Core Group which meets to discuss how to coordinate partners and resources to address identified needs within our service area.
- Conducted training for Licensing, Facilities, and Safety components for newly-hired classroom staff on March 26th.
g. Parent Engagement (Krystal Mayes):
   - Stay tuned for a new and improved procedure regarding In-Kind(!)
   - Here are some fun things that have been happening in our classrooms!!!

Arkansas Game and Fish at St. Joe Head Start!

Penny the Pig teaching MONEY at Western Grove Head Start!
III. Community Services

*Rebecca Hanlin; Community Services Manager*

1. Low-Income Home Energy Assistance Program:
   - The Winter 2019 Non-Emergency Program began on Monday, January 7, 2019. This program normally ends March 31st but was extended until April 30th.
   - The Crisis Program began Monday, February 11, 2019 and will end May 24th.
   - As of April 4, 2019 we have written utility checks in the amount of $272,579 on 2,112 non-emergency applications and $42,127.41 on 198 emergency applications.
   - Monitors are scheduled to review 2018 Summer non-emergency, emergency and Assurance 16 activities May 20-24; and review 2019 Winter non-emergency and emergency programs May 28-31.

<table>
<thead>
<tr>
<th>Counties</th>
<th>Received</th>
<th>Approved</th>
<th>Funds Spent</th>
<th>Pending</th>
<th>Denied</th>
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</thead>
<tbody>
<tr>
<td>Baxter</td>
<td>678</td>
<td>594</td>
<td>$76,311.00</td>
<td>0</td>
<td>84</td>
</tr>
<tr>
<td>Boone</td>
<td>659</td>
<td>598</td>
<td>$74,251.00</td>
<td>10</td>
<td>51</td>
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<tr>
<td>Marion</td>
<td>340</td>
<td>290</td>
<td>$37,871.00</td>
<td>3</td>
<td>47</td>
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<tr>
<td>Newton</td>
<td>231</td>
<td>198</td>
<td>$26,043.00</td>
<td>1</td>
<td>32</td>
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<tr>
<td>Searcy</td>
<td>223</td>
<td>195</td>
<td>$25,736.00</td>
<td>0</td>
<td>28</td>
</tr>
<tr>
<td>Van Buren</td>
<td>303</td>
<td>267</td>
<td>$35,032.00</td>
<td>2</td>
<td>34</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,434</strong></td>
<td><strong>2,142</strong></td>
<td><strong>$275,244</strong></td>
<td><strong>16</strong></td>
<td><strong>276</strong></td>
</tr>
</tbody>
</table>

Visit from Harrison Police Officer Mills at Harrison Head Start!
2. Community Services Block Grant (CSBG):
   - Program Monitors from Little Rock came to the agency and reviewed our programs on October 4, 2018- we are still waiting for the report.
   - Second quarter ended March 31st; quarterly report is due to the State by April 30th.

3. Vehicle Repair Loan Program:
   - Current balance is $4,522.06. Current outstanding funds are $1,826.52.
   - $500 maximum loan amount. Loan must be repaid within one year. Income eligibility is 200% federal poverty level. We have made no new loans since the last report.

4. HOPE Revolving Loan Fund:
   Ozark Opportunities, Inc. administers an interest-free micro loan program through the Housing Opportunities Partnership Exchange (HOPE 501(c)3) that is intended to assist homeless individuals/families with the upfront costs such as rent deposits, rent payments and/or utility deposits when establishing a home. – Program still suspended until minimum balance of $1,500 is reached. This amount was set by the HOPE 501 Board Officers.

   Activity from March 12 through April 12, 2019 includes:
   - Two new payments received, including one loan paid in full(!)
   - Revolving loan account current balance is $1,074.81.
   - During Calendar Year 2018, 15 (fifteen) households comprised of 43 total individuals have been assisted with establishing a home through this micro-loan program.

5. ESG (Emergency Solutions Grant):
   - The final monitoring for the ESG (Emergency Solutions Grant) was conducted on December 5-6, 2018. During the exit interview, the DHS representative feedback indicated no issues were found. Currently waiting on a final monitoring report from DHS.

6. Family Development & Empowerment:
   - As of March 31, 2019 we have 72 families enrolled in SUCCESS and 2 pending.
   - The online seminar is steadily growing. The first month 2 people completed the seminar and this month 6 people completed the seminar.
• April Seminars are about “Flexible Gardening”. They are scheduled on the following dates: April 11, 2019 at 5:30 at the Hwy 43 location, April 17, 2019 in Marshall and April 18, 2019 at 5:30 at the Yellville Outreach Office.

• The May Seminar topic is “Nutrition on a Budget Basics”. Seminars are tentatively scheduled for May 9th at the Hwy. 43 Training Center at 5:30 and May 16th at the Mt. Home Outreach Office at 5:30 pm.

All seminars are FREE and open to the public and advertised on Facebook and our website.
7. **SUCCESS Highlight:** Our SUCCESS highlight story for April is a follow-up to a graduate from our program last year. Maxine O’Brien began our program in March 2017 and completed the program in September of 2018. When she began the program, she was trying to obtain housing that was independent from her family. She was one of our first Emergency Solutions Grant (“ESG”) applicants and was able to find her first apartment and began building her new life.

During her time in SUCCESS she was able to purchase her first car (and later her first motorcycle 😊) She was then put on the path to building her credit to later purchase her own home(!) After she consulted with Ana Castro-Beard at Northwest Regional Housing Authority, she was chosen to complete the Self-Help Building Project. She broke ground on August 24, 2018, and six months later, Maxine she is a homeowner!

We are so proud of her progress and to say **WELCOME HOME!!!!**
8. **Healthy Families Arkansas- March Activity:**
   - Currently we have a total of **25 families**— 9 in Searcy County and 16 in Van Buren County. We have received 4 new referrals and completed 53 home visits in March.
   - We recently met with the new Health Department nurse in Van Buren County to discuss the program and answer questions.
   - As a Satellite Site, checked 2 car seats for proper use and installation.
   - Program Manager Melissa Smyth has started attending monthly phone calls between all Arkansas Healthy Families sites and our Healthy Families America Implementation Specialist Leah McCallister to prepare for the 2020 accreditation process.
   - Staff attended *Darkness to Light’s* - *Stewards of Children* training at the Van Buren County Health Department provided by Niecy Allen from UALR’s MidSouth Training Academy. This training is designed to empower adults to prevent child sexual abuse by giving them simple and practical actions they can take to prevent, recognize, and react responsibly to child sexual abuse. Staff contributed to the intense conversation and gained knowledge from the training that will impact the work they do with families, since some of the Healthy Families participants are sexual abuse survivors.

9. **Mobile Micro-Shelter Youth Initiative:**
   Boy Scout Troop 340 from Mountain Home has been busy- check out their progress! They were awarded the mini-grant in February 2019, with plans for completion by May.
10. Community Engagement & Staff Development:

- Crystal Rogers has completed the fourth module of her NCRI portfolio and is on target for completion in May.
- Staff regularly participate in Breakfast Club radio spots to advertise availability of programs offered through OOI.
- Community Department Staff have been participating in several webinars; including, (but not limited to): mental health, report quality, ROMA, and family development topics.
- Our Comprehensive Community Assessment Core Group meetings continue monthly with the next one scheduled for April 9th. Since the CSBG Public Hearing conducted in February the group has been tasked with work in preparation of an agency-wide Strategic Planning session.
- Rebecca H, Benjamin G., and Cathy B. provided Case Management Training with Supplemental Reporting Tools to C-SCDC (Crawford-Sebastian Community Development Council, Inc.) a sister Community Action Agency out of Fort Smith, AR.
- Rebecca H. and Crystal R. provided a demonstration of EmpowOR to House of Hope, a local homeless day shelter in Harrison. They want to better track their case management activities and have asked to partner with OOI to assist in them to improve.
- Rebecca H., Crystal R. and Benjamin G. completed “Power Reporter Training” through the software provider, EmpowOR. This will enable staff more access to create custom reports as needed.
- Mr. Atkinson and Rebecca H. are actively recruiting potential candidates to fill OOI Board of Directors vacancies.

11. Staffing Updates:

We have identified finalists for both the Outreach Worker for Baxter/Marion and part-time Family Development Worker for Searcy and Van Buren counties. With these hires we will (finally) be fully staffed in the Community Services Department(!)
### IV. Corporate Services/Human Resources

*Jane Bueg, Chief Operating Officer*

#### March 2019

<table>
<thead>
<tr>
<th>Hires</th>
<th>Education</th>
<th>Community Services</th>
<th>Administration</th>
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<td>1</td>
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<table>
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<th>Community Services</th>
<th>Administration</th>
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<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
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</table>

**Other/Training:**

- GoogleApps In-Kind Report: $335.00 (Head Start) $160.00 (Early Head Start) $45.00 (ABC)
- Training: “Happiness- The Evidence Behind the Emotion”
- Leave Without Pay/ Payroll adjustments- 2
- Jury Duty- 1
- Unemployment Claims- 4; Income/Employment Verification- 5; FMLA- 2
- Job Posting: Advertisement & Job Description- 2
- Dept. of Labor Survey for January (Van Buren County statistics)
- Technology: Tech Talk, new laptops (6), current laptop updates (9)
- COBRA Health / Dental enrollment/enrollment- 2
- Employee Bankruptcy or Garnishment withholding- 2
- New Hire Orientation- 4
- Contractor List Update
- Board Executive Committee Meeting
- Child Maltreatment Central Registry Check- 5 & Criminal Records Check- 6
- Interview Schedule- 1 day (EHS)
- Reference Check, Sex Offender Check- 4
- Child Care Licensing tracking updates
- OSHA Survey for 2019, Boone County Community Services
- Unemployment Audit- 3
- Staff e-mail set up- 4
- Salary Rate Change due to certification- 4
- Employee status change- 1