

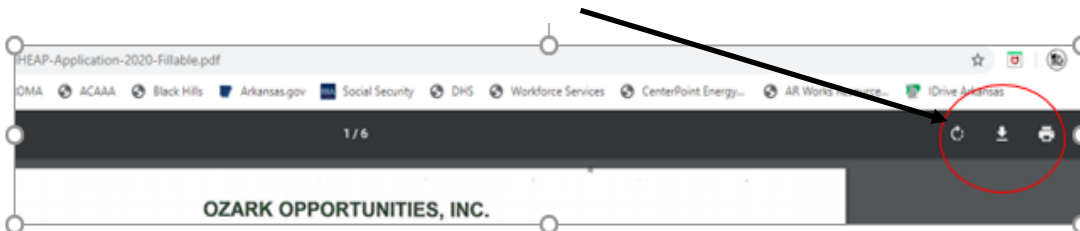
<https://ozarkopp.org/utility-assistance/>

To fill out an application and submit directly from the website:

1) Click on the “LIHEAP Fillable Application Button”



2) Download Application To Your Computer



3) Fill out application on your computer

4) Save to your computer

5) Scan or take pictures of your supporting documents (please see list of requirements below and make sure your pictures are clear and easy to read)

6) Return to Website and click on button for your county



Baxter County



Boone County



Searcy County



Marion County



Newton County



Van Buren County

7) Fill out the short form with required information

8) Click “Select Files” and choose your saved application and your supporting documents on your computer



Your Document (Must be .pdf, .doc, .docx, .jpg, or .png)

Select Files

9) Once all files are attached, click the “Submit” button



Submit

You will receive a message stating your application was submitted successfully.

For questions, please do not hesitate to give us a call.



LIHEAP APPLICATION REQUIREMENTS

YOU are responsible for providing the required information that applies to you and your household.
These items are required whether you receive these benefits or not.

⇒ **Proof of Identity**

- Acceptable forms of ID include (but are not limited to): Driver's License, Birth Certificates or Similar Documents, Work or School Identification Card, Identification Card for Health Benefits or Other Assistance, Voter Registration Card, Pay Check Stubs Containing the Name of the Person

⇒ **Proof of income for all household members 18 years or older for the previous month**

- This includes all check stubs that have a pay date in the previous month.
- If check stubs are not available, an earnings statement must be completed by your employer.

⇒ **Proof of child support if both biological parents are not in the home**

- You need to bring a child support statement from the Office of Child Support Enforcement.
- This is required even if you do not receive any child support or have an open case.
- We also need a statement from DHS that states whether or not you receive TEA/Work Pays.

⇒ **Proof of unemployment for all household members 18 years or older that are unemployed**

- This is required even if you do not receive any unemployment benefits.
- You will need to go to the Workforce Services office and they can print out what you have or have not received in the last month. Please note that you will need 2 forms of ID to obtain printout. (OOI Staff may be able to assist with this if you experience difficulties—call to discuss)
- If you have lost your job within the last 60 days we will need an unemployment printout in addition to a statement from your employer that states your last date of employment and any income that was received in the previous month.
- If anyone is a full time student who is unemployed they will also need a letter from the school stating that he or she is a full time student.

⇒ **Proof of Social Security, Retirement, Pensions, Workman's Comp, or Disability**

- You will need a copy of your award letter for the current year.
- We can not accept a copy of your bank statement.
- To request your SS or SSI award letter, go to www.socialsecurity.gov/beve or call 1-800-772-1213.

⇒ **Proof of utility allowance**

- If you live in government housing or receive rental assistance we need a letter from the Housing Authority that states whether or not you receive a utility reimbursement check.
- Even if you do not receive a reimbursement check each month we still need a letter from them stating you do not get one.

⇒ **If you have no income**

- We need proof of how you have been paying your bills. If someone has helped you, we need a contribution statement completed from each person who helped you in the previous month.
- We also need you to get an unemployment printout for all household members who are 18 or older.

⇒ **Copy of Electric Bill**

- This must be the top portion of your bill showing the name the account is under and the service address. Pay stubs from a bill will not suffice.

⇒ **Copy of Bill associated with heating the home (if home is not all electric)**

This must be the top portion of the bill showing the name the account is under and the service address. Pay stubs from a bill will not suffice.
Receipt from Propane or Wood purchase are acceptable.

We MUST have Social Security Numbers and Birthdates for ALL Household Members





Community Services

Outreach Office Contact Information

If you have questions or concerns, please give us a call. We are here to help!

County	Contact Person	Address	Email Address	Phone Number and Fax
Baxter	Terry Johnny	1318 Bradley Dr. Suite 16 Mountain Home, AR 72653	tbuttry@OzarkOpp.org jharrison@OzarkOpp.org	870-425-5118 or 870-421-0256 Fax: 870-425-5118
Boone	Tammy Rebecca	1856 Church Park Drive Ste C Harrison, AR 72601	tlemon@OzarkOpp.org rdotson@OzarkOpp.org	870-741-2089 Fax:870-741-2090
Marion	Terry Johnny	300 West 11 th Street Yellville, AR 72687 (Mailing: 1318 Bradley Drive, Suite 16, Mountain Home, AR 72653)	jharrison@OzarkOpp.org tbuttry@OzarkOpp.org	870-449-6250 or 870-425-5118 or 870-421-0256 Fax: 870-425-5118
Newton	Rebecca Tammy	506 West Court, Jasper, AR (Mailing: 1856 Church Park Dr Suite C, Harrison AR 72601)	rdotson@OzarkOpp.org tlemon@OzarkOpp.org	870-446-2222 or 870-741-2089 Fax:870-741-2090
Searcy	Marie	110 Ruff Street, Marshall, AR (Mailing: P.O. Box 473 Clinton 72031)	mknoble@OzarkOpp.org	870-448-2414 or 501-757-0155 Fax: 501-745-2437
Van Buren	Marie	100 Success Drive, Suite 176 (Mailing: P.O. Box 473 Clinton 72031)	mknoble@OzarkOpp.org	501-757-0155 Fax:501-745-2437